

**Annex IV**

**Beneficiary's  
Request for Payment – template**

Freising, 05.03.2025

**Weihenstephan-Triesdorf University of Applied Sciences (HSWT)  
Am Hofgarten 4  
85350 Freising  
Germany**

**[Cooperation for Holistic Agriculture Innovation Nests in Sub-Saharan Africa]  
AGRI-MOCKS**

**Project reference number: 101193598**

**Request for payment number:  
[1/25]**

Name and address of the beneficiary:

**Kumasi Institut of Tropical Agriculture (KITA), Adm Blk KITA, Main Street, KITA Campus  
0393 4602, Kumasi, Ghana**

Dear Sir/Madam,

I hereby request:

(tick the appropriate box)

- the first instalment of initial pre-financing (40%)
- the second instalment of initial pre-financing (40%)
- final payment (20%)

of the EU grant contribution under the Grant Agreement of Project 101193598 – AGRI-MOCKS and based on the Consortium Agreement, No. 101193598 – AGRI –MOCKS – ERASMUS-EDU-2024-VIRT-EXCH by the Weihenstephan-Triesdorf University of Applied Sciences (HSWT), dated on 18.12.2024.

The amount requested is: **18.649,53 €**

The payment should be made to the bank account of the beneficiary according to disposal of Article 6, paragraph 6.1 of the above mentioned Consortium Agreement.

Stamp and Signature of the beneficiary legal representative  
Position

Name:

  
Samuel Owusu-Takyi

**INSTITUTE OF TROPICAL AGRIC (KITA)  
P. O. BOX 293, KNUST, KUMASI  
www.kita-ghana.org**

1	<b>AgriMocks - 2 45 006 0004</b>							
2								
3						pre financial		
4	<b>Bezeichnung</b>	<b>Partner</b>	<b>Abkürzung</b>	<b>Auszahlung</b>	<b>Zuwendung ges.</b>	<b>40%</b>	<b>60%</b>	
5	BE 001	Hochschule Weihenstephan Triesdorf	HSWT	Euro	117.690,37	47.076,15	70.614,22	
6	BE 002	Kumasi Institute of Tropical Agriculture	KITA	Euro	46.623,82	18.649,53	27.974,29	
7	BE 003	University of Free State	UFS	ZAR - mgl.	49.879,66	19.951,86	29.927,80	
8	BE 004	Hawassa University	HU	Euro	33.544,50	13.417,80	20.126,70	
9	BE 005	Universite Gastron Berger	UGB	Euro	39.602,84	15.841,14	23.761,70	
10	BE 006	NICISA YCP - Youth Organization	NYCP	Euro	24.578,97	9.831,59	14.747,38	
11	BE 007	Entrepreneurship Development Institute	EDI	Euro	26.294,82	10.517,93	15.776,89	
12	BE 008	Western Balkans Institute	WEBIN	Euro	62.799,37	25.119,75	37.679,62	
13	BE 009	BizMetrics	BM	ZAR - KA mgl.	34.754,14	13.901,66	20.852,48	
14	BE 010	Häme University of Applied Sciences	HAMK	Euro	64.222,47	25.688,99	38.533,48	
15					<b>499.990,96</b>	<b>199.996,78</b>	<b>299.994,58</b>	